

# Notice of Overview and Scrutiny Board



Date: Monday, 15 June 2020 at 2.00 pm

Venue: Skype Meeting

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## Membership:

**Chairman: To be determined**

**Vice Chairman: To be determined**

Cllr P Broadhead  
Cllr M Haines  
Cllr M Anderson  
Cllr S Bartlett  
Cllr M F Brooke

Cllr M Earl  
Cllr G Farquhar  
Cllr L Fear  
Cllr M Greene  
Cllr N Greene

Cllr M Iyengar  
Cllr R Maidment  
Cllr D Mellor  
Cllr P Miles  
Cllr C Rigby

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All Members of the Overview and Scrutiny Board are summoned to attend this meeting to consider the items of business set out on the agenda below.

The press and public are welcome to view the live stream of this meeting at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?MIId=4294>

If you would like any further information on the items to be considered at the meeting please contact: Claire Johnston - 01202 454627 or email [claire.johnston@bcpcouncil.gov.uk](mailto:claire.johnston@bcpcouncil.gov.uk)

Press enquiries should be directed to the Press Office: Tel: 01202 454668 or email [press.office@bcpcouncil.gov.uk](mailto:press.office@bcpcouncil.gov.uk)

This notice and all the papers mentioned within it are available at [democracy.bcpCouncil.gov.uk](https://democracy.bcpCouncil.gov.uk)

GRAHAM FARRANT  
CHIEF EXECUTIVE

5 June 2020



Available online and  
on the Mod.gov app



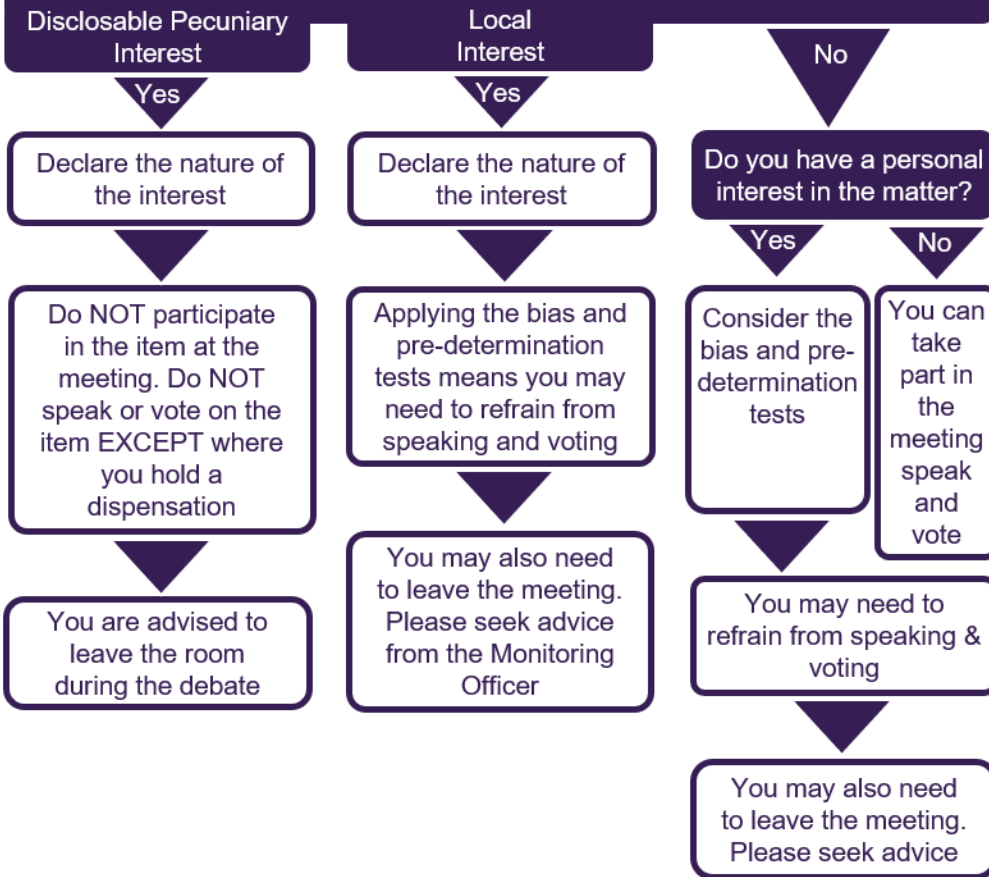
## Maintaining and promoting high standards of conduct

### Declaring interests at meetings

Familiarise yourself with the Councillor Code of Conduct which can be found in Part 6 of the Council's Constitution.

Before the meeting, read the agenda and reports to see if the matters to be discussed at the meeting concern your interests

Do any matters being discussed at the meeting relate to your registered interests?



What are the principles of bias and pre-determination and how do they affect my participation in the meeting?

Bias and predetermination are common law concepts. If they affect you, your participation in the meeting may call into question the decision arrived at on the item.

#### Bias Test

In all the circumstances, would it lead a fair minded and informed observer to conclude that there was a real possibility or a real danger that the decision maker was biased?

#### Predetermination Test

At the time of making the decision, did the decision maker have a closed mind?

If a councillor appears to be biased or to have predetermined their decision, they must NOT participate in the meeting.

For more information or advice please contact the Monitoring Officer  
(anne.brown@bccouncil.gov.uk)

### Selflessness

Councillors should act solely in terms of the public interest

### Integrity

Councillors must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships

### Objectivity

Councillors must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias

### Accountability

Councillors are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this

### Openness

Councillors should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing

### Honesty & Integrity

Councillors should act with honesty and integrity and should not place themselves in situations where their honesty and integrity may be questioned

### Leadership

Councillors should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs

# AGENDA

Items to be considered while the meeting is open to the public

**1. Election of Chairman**

To elect a Chairman for the ensuing 2020/21 Municipal Year.

**2. Election of Vice Chairman**

To elect a Vice Chairman for the ensuing 2020/21 Municipal Year.

**3. Apologies**

To receive any apologies for absence from Members.

**4. Substitute Members**

To receive information on any changes in the membership of the Committee.

Note – When a member of a Committee is unable to attend a meeting of a Committee or Sub-Committee, the relevant Political Group Leader (or their nominated representative) may, by notice to the Monitoring Officer (or their nominated representative) prior to the meeting, appoint a substitute member from within the same Political Group. The contact details on the front of this agenda should be used for notifications.

**5. Declarations of Interests**

Councillors are requested to declare any interests on items included in this agenda. Please refer to the workflow on the preceding page for guidance.

Declarations received will be reported at the meeting.

**6. Action Sheet**

To note and comment on the attached action sheet which tracks decisions, actions and outcomes arising from previous Board meetings.

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**7. Public Speaking**

To receive any public questions, statements or petitions submitted in accordance with the Constitution. Further information on the requirements for submitting these is available to view at the following link:-

<https://democracy.bcpccouncil.gov.uk/documents/s2305/Public%20Items%20-%20Meeting%20Procedure%20Rules.pdf>

The deadline for the submission of public questions is Monday 8 June 2020.

The deadline for the submission of a statement is 12.00 noon, Friday 12 June 2020.

The deadline for the submission of a petition is 12.00 noon, Friday 12 June 2020.

## 8. Chairman's Update

For the Board to consider any issues raised by the Chairman which are not dealt with elsewhere on the agenda.

## 9. Update on BCP Council's Response to the Covid 19 Pandemic

To consider an update from the Chief Executive and relevant Portfolio Holders on the Council's actions in relation to the impact of the Corona Virus. Along with verbal updates at the meeting, a Cabinet paper provided by the Chief Executive on this matter will inform this discussion. The Cabinet report will be published on Friday 5 June 2020 and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4290&Ver=4>

The following councillors are invited, along with relevant officers, to attend for this item and provide updates in relation to their service areas:

- Councillor Vikki Slade, Leader of the Council
- Councillor Sandra Moore, Portfolio Holder for Children and Families
- Councillor Lesley Dedman, Portfolio Holder for Adults and Health

The Chairmen of the other Overview and Scrutiny Committees of the Council are also invited to attend and participate in this item.

## 10. Scrutiny of Organisational Design - Implementation and Budget

To consider the implementation plan, procurement strategy and budget required to implement the transformation strategy for BCP Council scheduled for consideration by Cabinet on 24 June. The O&S Board is asked to scrutinise the report and make recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor Vikki Slade, Leader of the Council

The Cabinet report will be published on Friday 5 June and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CId=285&MId=4290&Ver=4>

## 11. Scrutiny of Finance Related Cabinet Reports

To consider the following finance related reports scheduled for Cabinet consideration on 24 June 2020:

- **Budget Rebase 2020/21** – the revised annual budget for 2020/21 to recognise the financial impact of Covid-19.

The O&S Board is asked to scrutinise the report and make

recommendations to Cabinet as appropriate.

Cabinet member invited to attend for this item: Councillor David Brown, Portfolio Holder for Finance.

The Cabinet report will be published on Friday 5 June 2020 and available to view at the following link:

<https://democracy.bcpCouncil.gov.uk/ieListDocuments.aspx?CIId=285&MIId=4290&Ver=4>

## **12. Mundeford Beach Café**

The O&S Board are asked to consider a verbal update on the progress of the project since the Cabinet decision in January 2020 to approve the principle of rebuilding and improving the Mundeford Sandbank Beach House café. Following the update, the Board will be asked to consider whether any further scrutiny of this matter is required and whether to include it on the Board's Forward Plan.

No other items of business can be considered unless the Chairman decides the matter is urgent for reasons that must be specified and recorded in the Minutes.

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**ACTION SHEET – BOURNEMOUTH, CHRISTCHURCH AND POOLE OVERVIEW AND SCRUTINY BOARD**

<b>Minute number</b>	<b>Item</b>	<b>Action*</b> *Items remain until action completed.	<b>Benefit</b>	<b>Outcome</b>
<b>Actions Arising from Board Meeting: 13 January 2020 – 6.00pm</b>				
<b>103</b>	<b>Forward Plan</b>	<p>The Audit &amp; Governance Committee be recommended to ensure that the key principle of engaging the public through Overview and Scrutiny, as outlined in the Constitution, can continue to be met; that public questions may be received by the O&amp;S Board and O&amp;S Committees on any issue within the remit of that O&amp;S body are not restricted to items already listed on the agenda for that meeting.'</p> <p><b>Actioned: Reported to the Audit and Governance Committee on 23 January – response TBD</b></p>	To enable O&S Board's views to be taken into consideration by the Audit and Governance Committee when it considers this issue.	
<b>Actions Arising from Board Meeting: 10 February 2020 – 2.00pm</b>				
<b>113</b>	<b>Chairman's Update</b>	<p>Meeting venues – the Board agreed to circulate between venues as appropriate taking account of likely public interest in items on the agenda, and otherwise meet in Bournemouth as the more central location.</p> <p><b>Actioned: Venue rotation included on all agendas</b></p>	To ensure the Committee venue is, if necessary, appropriate to the Agenda.	

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
113	Chairman's Update	<p>Carter Expansion Project Update – the Board noted that this item recorded on the Cabinet Forward Plan was not selected for scrutiny but had a financial element within it. The Board agreed:</p> <ol style="list-style-type: none"> <li>1. To recommend that the Children's O&amp;S Committee should maintain an overview of this matter;</li> <li>2. That Councillors Mike Brooke and Nicola Greene be agreed by the Board as members who will maintain an informal overview of this matter in relation to the financial aspects of the project, and to report back to the O&amp;S Board as required.</li> </ol> <p><b>Action: TBC</b></p>	To enable continued overview and scrutiny during this project and if felt necessary, a report back to O&S Board.	
<b>Actions Arising from Board Meeting: 16 March 2020 – 2.00pm</b>				
133	Forward Plan	<p>Board to ask representatives of SW Rail to attend and provide an update on the situation regarding Pokesdown Lift by July 2020.</p> <p><b>Action: To consider with regards to the Boards FP</b></p>	To inform future meetings of the Board	
<b>Actions Arising from Board Meeting: 20 April 2020 – 2.00pm</b>				
156	Council's Response to the Covid-19 Corona Virus Epidemic	<p><b>Public Health</b> Director Public Health agreed to provide link to live hospital data related to Covid-19 and detail on the package of support for staff wellbeing.</p> <p><b>Actioned – Information has been circulated to all O&amp;S Board members, and Chairs of Health and Children's O&amp;S Committees.</b></p>	To enable the O&S Board to maintain an overview of the critical areas which need scrutinising during this pandemic.	No formal recommendations to Cabinet

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<p><b>Health and Adult Social Care</b> The Corporate Director for Adult Social Care agreed to provide information to O&amp;S Board and Health and Adult Social Care O&amp;S Committee members on day centre charging, when a review on charging during the Covid-19 isolation period has been completed.</p> <p><b>Actioned: Information circulated to Board Members</b></p> <p>O&amp;S Board agreed to commission a short working group to consider matters relating to PPE and care homes. It was agreed that further establishment of the scope, ensuring it can be supported within current officer capacity, would be delegated to the Chair of the Board and Chair of Health and Adult Social Care O&amp;S Committee to establish. This would then be communicated to the Board and working group members would be sought.</p> <p><b>Actioned – Working group reported back to meeting in May</b></p> <p><b>Children’s Services</b> The Corporate Director for Children’s Services agreed to provide further information to O&amp;S Board on -</p> <ul style="list-style-type: none"> <li>• Whether the level of workforce available in the children’s services directorate remains sufficient to meet the Council’s statutory duties during this time;</li> </ul>		

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		<ul style="list-style-type: none"> <li>• The level of new referrals to the council indicating emerging vulnerabilities in children and young people;</li> <li>• The continuing practical and emotional support being provided to care leavers, children in care and children in need to support them during this period of Covid-19 isolation;</li> <li>• Information on the take up of free school meal vouchers among those entitled to receive them;</li> <li>• The number of vulnerable children not attending the school places being provided for them;</li> <li>• Work currently underway with partners on providing clear communications to young people and families through schools and the early years sector, on how to access support services (such as mental health services) - to ensure clear signposting remains in place in the absence of the attendance of young people in educational settings.</li> </ul> <p><b>Actioned – Information reported back to the Board at its meeting in May</b></p> <p>The Corporate Director also undertook to -</p> <ul style="list-style-type: none"> <li>• Champion to the school community the messages raised to BCP by the Youth Parliament, which indicated varying experiences of young people during isolation in accessing information and support for young people’s mental health and where to go to for support regarding domestic violence - in the absence of traditional school based support be accessible-</li> </ul>		

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<p>with the aim of improving the signposting to ensure that it is effective across all BCP schools.</p> <p><b>Actioned – Feedback provided to the Board meeting in May.</b></p>		
	<b>Future meetings</b>	<p>That the Chairman, along with the Chairmen of both O&amp;S Committees and Democratic Services, will maintain a review of issues relating to Covid-19 which may require scrutiny and any resulting need for an additional meeting of the Board that is not in accordance with the current published timetable of meetings for the Board. In discussing this Board members indicated:</p> <ul style="list-style-type: none"> <li>• the need to work closely with the Chief Executive on this to avoid diverting officers from critical workload;</li> <li>• a possible need for a meeting when lockdown ends;</li> <li>• the need to maintain close communications between all three O&amp;S Chairmen, and Chairmen with their own Committees.</li> </ul> <p><b>Action - not yet completed – retain on action sheet for reference.</b></p>		
<b>Meeting Date – 18 May 2020 – 6.00pm meeting</b>				
	<b>Bournemouth Development Company LLP Business Plan</b>	The Overview and Scrutiny Board recommended to Cabinet that:	To enable O&S views to be taken into account by Cabinet	See Cabinet minutes of 27 May for consideration of recommendations.

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<ol style="list-style-type: none"> <li>1. Cabinet considers carefully whether the proposed BDC Business Plan continues to reflect the Council's ambitions for the future of Bournemouth Town Centre as a whole.</li> <li>2. Specifically, before approving the BDC Business Plan, Cabinet confirms that profits achieved from projects such as the former Winter Gardens site are allocated to developments such as Pavilion Gardens / Bath Road where the driver for development centres around cultural and other public benefits rather than profit.</li> <li>3. Cabinet recognises that Bournemouth Council's Planning Board (unanimously) rejected BDC's application for Durley Road Car Park and considers whether this project should be deleted from the programme.</li> </ol> <p><b>Actioned: reported to Cabinet on 27 May</b></p>	when making decisions.	
	<b>Transforming Cities Fund (TCF) Programme</b>	<p>The Overview and Scrutiny Board Recommended to Cabinet that:</p> <p>To better reflect the importance of the programme and its effect on the conurbation's development, the two BCP councillors appointed to the CGB should be the Portfolio holder for Transport and Infrastructure and the Leader or Deputy Leader of the Council.</p>	To enable O&S views to be taken into account by Cabinet when making decisions.	Not accepted – See Cabinet minutes of 27 May for reasons

Minute number	Item	Action* *Items remain until action completed.	Benefit	Outcome
		<b>Actioned: reported to Cabinet on 27 May</b>		
	<b>Whitecliff Recreation Ground - Pavilion Redevelopment</b>	<p>The Overview and Scrutiny Board recommended to Cabinet that:            Recommendation B should be amended to read "Members delegate authority to officers, in consultation with the Portfolio Holder and Ward Councillors, to award ..."</p> <p><b>Actioned: reported to Cabinet on 27 May</b></p>	To enable O&S views to be taken into account by Cabinet when making decisions.	Recommendation accepted
	<b>Bournemouth Town Centre Vision (TCV): Winter Gardens Site – Regeneration Opportunities</b>	<p>The Overview and Scrutiny Board recommended to Cabinet that:</p> <ol style="list-style-type: none"> <li>1. Before approving the requests for Council Finance, Cabinet should confirm that it believes the projected revenue from car parking as outlined in the report is realistic.</li> <li>2. Cabinet should consider whether the public benefits offered by the proposed scheme genuinely reflect the Council's ambitions for the Town Centre.</li> </ol> <p><b>Actioned: reported to Cabinet on 27 May</b></p>	To enable O&S views to be taken into account by Cabinet when making decisions.	See Cabinet minutes of 27 May for response to the recommendations

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